

**Supplier´s Guide**

Policies & Procedures



**Supplier Information**

**ID Form**

**October/2020**



klöckner pentaplast

**Dear Supplier**,

In order to guarantee the correctness of the information in our system, please **fill in this form** with your company´s current details and add the necessary documentation required for Supplier creation.

 **01/**

 Company name: Click or tap here to enter text.

 Registered address: Click or tap here to enter text.

 Plant address: Click or tap here to enter text.

 Phone number :Click or tap here to enter text.

 Fax number: Click or tap here to enter text.

 **02/**

Ordering e-mail address: Click or tap here to enter text.

 Sales e-mail address: Click or tap here to enter text.

Finance e-mail address: Click or tap here to enter text.

 **03/**

 Tax number: Click or tap here to enter text.

 Currency: Click or tap here to enter text.

 Incoterms: Click or tap here to enter text.

 Bank details: Click or tap here to enter text.

**The undersigned hereby stated that the information provided is valid and correct on the date of submission.**

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.

Date: Click or tap here to enter text.

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: Click or tap here to enter text.

Position: Click or tap here to enter text.

Date : Click or tap here to enter text.

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



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**Necessary documentation required for Supplier creation**:







If you would like to include any additional information, please leave your **comment here:**

**Comment:** Click or tap here to enter text.

**Thank You**.